

**Hartford HealthCare
Employees Giving Campaign**

Frequently Asked Questions

Q: What is the Hartford HealthCARES employee giving campaign?

A: This is a new approach to employee giving that gives staff across the system the opportunity make charitable gifts to support programs and services across Hartford HealthCare.

Q: I already give at my workplace. Does this mean my contribution will now be spread across Hartford HealthCare?

A: No, employees may give to any HHC hospital or service line and 100% of the dollars will support your chosen organization. The difference is that you now may choose which HHC organization(s) you wish to support.

Q: Which entities can I donate to?

A: You may support the entities within the system that are legally registered as not-for-profit organizations. Currently, you may donate to the following: Backus Hospital, Hartford HealthCare at Home, Hartford HealthCare Senior Services, Hartford Hospital, Hospital of Central Connecticut, MidState Medical Center, Natchaug Hospital, Rushford Center and Windham Hospital. Within each entity, you may designate your gift to different programs or services as outlined on each donation form.

Q: Why are some entities missing?

A: Charlotte Hungerford and St. Vincent's Medical Center are currently in the process of transitioning into Hartford HealthCare, and will be available to support in future campaigns.

Q: I work in the System Support Office or Hartford HealthCare Medical Group. Can I still make a gift?

A: HHC System Support and Hartford HealthCare Medical Group are not registered nonprofits, and thus cannot accept charitable donations. SSO and HHCMG staff is encouraged to participate in the employee giving campaign by choosing to make a gift to an available entity.

Q: Can I choose to support multiple entities?

A: Yes! You may choose as many as you'd like, we just ask that you fill out and submit a separate donation form for each entity.

Q: Once I submit an online donation form what happens?

A: Once you submit your donation online, the corresponding philanthropy office will be notified and process your donation. Working with payroll and finance, philanthropy will submit your request for payroll deduction. Once the deduction begins, your money will be used to fund the program or service you have selected to support. Every penny of your donation goes directly to the entity and program you have chosen to support; it does not go into a generic fund within Hartford HealthCare.

Q: When will my payroll deduction begin?

A: Your deduction will typically begin within two to four weeks after we receive your donation form.

Q: If I sign up for payroll deduction, do I need to renew each year?

A: No, you do not need to renew each year, as your deduction will roll over and continue. You can, however, make a change to your donation level or designation at any time.

Q: If I transfer to a different position within the system, will my deduction continue?

A: Yes, your deduction(s) will continue as stated on your donation form until you tell us otherwise. If you would like to stop your deduction you must contact the entity you currently support. If you'd like to change your deduction to a different entity, you must fill out a new donation form for that entity.

Q: How much should I contribute and is my contribution tax deductible?

A: Making a contribution is a personal decision and any amount is welcome and appreciated. Every gift makes a difference. If you itemize deductions on your tax return, contributions may be deductible to the extent allowed by law.

Q: Why is this changing?

A: Over the last 10 years, Hartford HealthCare has come together as a system. Many of our employees now belong to the System Support Office or HHC MG. Others may feel passionate about an HHC program or service that is close to home, or provided great care to a loved one. This change simply gives all of our employees an opportunity to support Hartford HealthCare and gives us more choice about which HHC entities to support.

Q: Why are donations from employees important?

A: Choosing to donate to the employee campaign says that you believe so strongly in our work that you are engaged and willing to provide support beyond your daily work. Hospitals are non-profit and rely on donations to provide programs above and beyond our budgets. When our employees give, it sends a meaningful endorsement to the community: it shows you are proud of the exceptional healthcare provided here every day.

Q: How is the Employees Giving Campaign different from the United Way?

A: The employees giving campaign is managed internally by each philanthropy office in the system. When you make a donation, 100% of your gift supports the Hartford

HealthCare programs and services at the entity of your choice. The United Way is a separate organization. When you make a gift to the United Way Campaign, your donation is pooled with other donations and allocated by the United Way to support other valued non-profit organizations in Connecticut.

Q: I'd like to make a difference and contribute!

A: Thank you! You may sign up for payroll deduction, or make a one-time gift by check or credit card. Please fill out the donation form for the entity or entities that you would like to support. We ask that if you would like to support multiple entities, to please submit a form for each. Find donation forms [here](#).

Q: I would like to make a donation, but have additional questions.

A: For general questions about the Hartford HealthCARES Employees Giving Campaign, please contact Jennifer Coutu at (860) 972-2969 or jennifer.coutu@hhchealth.org. For entity-specific questions, please contact one of the following:

Backus Hospital: Genevieve Schies at Genevieve.Schies@hhchealth.org

HHC at Home: Karen Pagliaro at Karen.Pagliaro@hhchealth.org

HHC Senior Services: Julie Norko at Julie.Norko@hhchealth.org

Hartford Hospital: Jennifer Coutu at Jennifer.Coutu@hhchealth.org

HOCC and Midstate Medical Center: Cheryl Belomizi at Cheryl.Belomizi@hhchealth.org

Natchaug Hospital: Sherry Smardon at Sherry.Smardon@hhchealth.org

Rushford Center: Kate McNulty at Katherine.McNulty@hhchealth.org

Windham Hospital: Shawn Maynard at Shawn.Maynard@hhchealth.org